JOB DESCRIPTION

Job Title: Laboratory Technologist (CLS), CLIA Laboratory  Reports to: General Supervisor, CLIA Laboratory

Department: CLIA  FLSA Status:

SUMMARY OF ESSENTIAL FUNCTIONS:

The Laboratory Technologist (CLS) in this CLIA Laboratory is responsible for the processing of clinical specimens, analysis, and recording of assay results. This CLS will perform the duties of a testing person (TP) under the supervision of the General Supervisor of the CLIA Laboratory.

SPECIFIC DUTIES, ACTIVITIES AND RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO:

- Perform molecular genetic testing on clinical specimens, including general sequencing and expression array analysis
- Follow the laboratory’s standard operating procedures for specimen handling and processing, analysis, and recording of assay results
- Adhere to the laboratory’s quality control policies and document all quality control activities, instrument and procedural calibrations and maintenance performed
- Perform all laboratory activities in accordance with the Quality Assurance Program
- Engage in training and competency assessment
- Perform proficiency testing for the clinical tests
- Follow the laboratory’s established policies
- Identify problems that may adversely affect test performance, analysis, or reporting of assay results
- Document all corrective actions taken when assay systems deviate from the laboratory’s established performance specifications
- Attend and participate in the monthly quality assurance meetings
- Participate in activities associated with regulatory compliance and inspections
- Contribute to the safety of the laboratory operations
- Be accountable for customer satisfaction and the quality of the laboratory’s services
- Work cooperatively in a team environment supporting senior laboratory and management staff

POSITION REQUIREMENTS:

Education and Training:
- B.A, B.S., M.A. or M.S. in chemical, physical, biological science or medical technology from an accredited institution
- A current California State Clinical Laboratory Scientist (CLS) license as a Clinical Genetics Molecular Biologist or Medical Technologist (Generalist)

Experience:
- Minimum of two years clinical laboratory experience in molecular genetic testing
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Knowledge and Skills:

- Knowledge of molecular diagnostics preferred
- Excellent interpersonal skills
- Excellent problem solving skills
- Demonstrated strength in tact and diplomacy with internal and external collaborators
- Ability to work independently and exercise good judgment
- Excellent teamwork and collaboration skills
- Effective verbal and written communication skills

WORK ENVIRONMENT:

The work required for this position is to be performed onsite in a formal office environment.